inviting applications for
CITY MANAGER
city of middletown, ohio
INTRODUCTION
The City of Middletown, Ohio is seeking a progressive, innovative leader with a proven record of accomplishment at the local government level. Middletown is positioned well for continued economic growth along the I-75 corridor midway between the merging Cincinnati and Dayton, Ohio Standard Metropolitan Statistical Areas. Middletown is experiencing resurgence in business activity, downtown revitalization and historic preservation. The community seeks a dynamic, highly driven and passionate individual to assume its City Manager role and continue to build on the positive momentum that has been established during the past several years.

THE COMMUNITY
Middletown is a diverse community with 48,694 residents that has a proud All-America City history of economic success and tradition in Southwest Ohio. Like many industrialized Midwestern cities, it felt the loss of high paying jobs from blue collar skilled positions to corporate officials through the 1980s and early 2000s. Recent development successes and a renewed focus on reestablishing a community sense of place are causing a stir among some people in the region that Middletown has turned the corner and is actively laying a strong foundation for a Renaissance period that is long overdue.

Two new hospitals, investment in industrial parks, and major reinvestment in the downtown core and a renewed and growing appreciation of the City’s stately historic homes all indicate consistent signs of new community energy. Site selectors and venture capitalists are increasingly targeting Middletown as an attractive location for development. Major reinvestment in the City’s schools, regional airport, and planning efforts for new commercial development are gaining momentum.
THE ORGANIZATION

Middletown operates under a Council-Manager form of government that was first implemented by voter approval in 1913. The City Manager is appointed by the five-member Council and is responsible for the appointment of all municipal personnel other than the Clerk of Council. The Middletown Mayor is directly elected and the four Council members are elected at large.

The City operates a full complement of services including public works, sanitary sewer, water distribution and treatment, police, fire and EMS, a municipal/regional airport, Board of Health, and a complete array of development services. The City of Middletown employs approximately 383 full-time personnel and has been carefully and methodically rebuilding its staffing levels from the reductions of the recent Great Recession years. Middletown comprises a geographic area of approximately 25 square miles and claims significant frontage along the banks of the Great Miami River. The City’s 2020 municipal budget totals $146,486,194 with a general fund appropriation of $34,501,472. The main revenue source is its municipal income tax which is levied at a voter approved rate of 1.75% with .25% of that amount earmarked for safety services. The City holds an A1 municipal bond rating.

Major employers within Middletown are AK Steel, Middletown City Schools, Premier Health Network, Kettering Health Network, and Miami University-Middletown as well as numerous employers in industry and manufacturing.

CHALLENGES AND OPPORTUNITIES FOR THE NEXT CITY MANAGER

The Middletown City Manager must be a dynamic, highly self-motivated professional who exudes confident leadership and a passion for local government. The City of Middletown is gathering increased momentum in addressing challenges that have confronted the community for several years. The next City Manager needs to be able to multi-task and build and nurture coalitions and partnerships to successfully propel Middletown forward. While Middletown is small enough to maintain an appreciated familiarity and valued sense of place among its residents, it is large enough to have incurred the challenges of more urban cities with issues of diversity, homelessness, opioid addiction, etc. This position is not well suited for a manager that appreciates the status quo. Rather, it is a tremendous management opportunity for a hard charger who is prepared to seize the existing momentum and progress that has been established and build on that base for a brighter future.
THE IDEAL CANDIDATE WILL . . .

• Possess a Bachelor’s degree from an accredited college or university in Public Administration, Business Administration or a related field; a Master’s degree is preferred

• Have ten or more years of progressive, successful work experience in local government management, or an equivalent combination of education and experience to provide the required knowledge, skills and abilities

• Possess the ability to successfully manage complex and varied municipal operations

• Serve as the voice and face of Middletown with outside groups and regional agencies

• Have knowledge about economic, regulatory and business land use development tools and practices

• Be innovative, collaborative and willing to take calculated risks to propel Middletown forward

• Possess the ability to evaluate and assess current conditions, challenges and opportunities and have the skills, courage and finesse to make the difficult decisions needed for Middletown to reach its potential and to effectively leverage its assets and strengths for the betterment of the residents

• Have the knowledge and experience to seek and secure financial grants and funding assistance that enhances Middletown’s development goals and vision

• Possess the energy and determination to hit the ground running in a community that respects its past but is poised to welcome and implement new practices going forward.

COMPENSATION AND BENEFITS

The compensation package includes a salary range of $145,000 to $185,000 and a competitive fringe benefit offering. The Middletown City Council desires that the next City Manager be a resident of the community and is prepared to offer relocation/moving assistance commensurate with a contractual obligation to fulfill such residency expectations.

HOW TO APPLY

Potential candidates, who are interested in this outstanding career opportunity, please submit a cover letter and detailed resume with salary expectations by March 27th, 2020 to Management Partners:

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